

Description of Position

The incumbent will serve as a Regional Coordinator on the PCI Team. The Regional Coordinator will be the primary liaison between the DRG Center and one or more USAID regional bureaus and their respective field missions for the Africa, Asia, or Middle East regions, or some combination thereof. The incumbent will also assist other Regional Coordinators covering other regions as needed. The four primary responsibilities of the Regional Coordinator are: (1) to engage, advise, and support USAID field missions on a broad range of DRG issues, provide backstopping on high visibility projects, and connect field staff with various sector experts when needed; (2) to provide counsel on DRG strategic and budget planning for USAID missions in the region; (3) to participate in intra- and inter-agency policy engagement on country-specific DRG issues, and (4) to provide technical assistance to missions, for example related to DRG assessments, evaluations or project designs. The Regional Coordinator will also engage in other tasks and duties related to fulfilling the functions of the PCI Team and DRG Center.

Specific duties include:

- Participates in policy development.
- Plans, develops, and implements program/project development activities that affect broad mission areas.
- Advises office, bureau and mission staff on a variety of DRG program/project issues.
- Directs or participates in reviews of DRG projects, programs, and policies.
- Prepares briefing papers, reports, and other working documents on complex program issues, providing expert guidance or analysis.
- Briefs Agency staff on inter-agency issues and priorities and recommends action.
- Exercises a broad degree of independence and applies authoritative judgment in developing and maintaining relationships with various stakeholders in the government, private industry, and universities.

DDI/DRG is seeking candidates with strong leadership, technical, and interpersonal skills as well as relevant regional experience in one or more of the aforementioned regions (i.e. Africa, Asia, Middle East). This is an excellent opportunity to gain technical, analytical, interagency, and budget experience, as well as an understanding of the Center's work in several DRG sub-sectors, including integration across technical areas, and training programs.